WHERE COMMUNITY MEETS OPPORTUNITY
WARDEN WOODS
COMMUNITY CENTRE

74 Firvalley Court, Scarborough
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Job Description – Volunteer Engagement Position

Title: Department: Community Development
Reports To: Community Development Coordinator
Location: Warden Woods Community Centre, 74 Firvalley Court, Toronto, ON

About Us

Warden Woods Community Centre is a multi-service charity working with and for communities to meet the evolving needs and interests of neighbours in Southwest Scarborough. Founded in 1970, our Programs and Services currently include daycare, early years, child and youth programs, adult and senior programs, drop-ins, and emergency shelter. Our mission is to build caring, compassionate, just and interdependent relationships with and for communities in Southwest Scarborough. Learn more: wardenwoods.com

Position Summary

We are looking for a passionate and committed Volunteer ESL Class Instructor to lead English classes for adult learners, many of whom are newcomers to Canada. This role helps participants strengthen their communication skills, build confidence, and connect with their community. The volunteer will contribute to a welcoming and inclusive learning environment that supports lifelong learning and newcomer integration.

Please note: This is an unpaid volunteer position.

Key Responsibilities

- Plan and deliver ESL lessons for beginner to intermediate English learners.
- Create a supportive, engaging, and inclusive classroom environment.
- Use a variety of teaching methods and learning materials to meet participants' needs.
- Monitor student progress and adapt lessons accordingly.
- Maintain attendance records and communicate concerns to the ESL Coordinator.
- Encourage participation and foster a respectful learning environment.
- Participate in training sessions and team meetings as needed.
- Collaborate with staff to support ESL programming and uphold Warden Woods' community values.

Benefits of Volunteering in this Role

- Gain hands-on teaching experience working with adult English learners.
- Develop lesson-planning, communication, and classroom management skills.
- Accumulate volunteer hours and opportunities to obtain professional references.
- Contribute to newcomer integration, language development, and community inclusion.

Work Conditions

- **Time Commitment:** 2–3 hours per week; weekday morning or afternoon classes, with the schedule confirmed in advance.
- **Work Arrangement:** In-person at Warden Woods Community Centre, 74 Firvalley Court, Scarborough, ON.

Application Instructions

Warden Woods Community Centre is committed to equity, diversity, and inclusion. We welcome applications from people of all backgrounds, including BIPOC individuals, members of the 2SLGBTQIA+ community, people with disabilities, and members of other equity-deserving groups.

Applicants will be considered without discrimination on grounds protected by applicable human rights legislation. Please let us know if you require accommodation at any stage of the recruitment process.

To apply, email your résumé to abdulr@wardenwoods.com with **"ESL Class Instructor"** in the subject line.