



JOB POSTING (UPDATED)

Position Title: Youth Program Arts Worker

Employment Type: Contract, Part-time (September 2025 to June 30, 2026)

Department: Youth Program

Location: 74 Firvalley Court, Scarborough

Organization: Warden Woods Community Centre

About Us

Warden Woods Community Centre is a multi-service charity dedicated to working with and for the communities of Southwest Scarborough to address their evolving needs and interests. We offer a wide range of programs and services, including daycare, early years initiatives, child and youth programs, adult and senior services, drop-ins, and an emergency shelter.

Our mission is to build caring, compassionate, just and interdependent relationships with our community. For more than 50 years WWCC has helped cultivate social and economic empowerment across the diverse and growing neighbourhoods we serve. For more please visit wardenwoods.com.

Position Summary

Reporting to the Youth Program Supervisor (or designate), the Youth Program arts Worker will work as part of the Youth Program team to support youth (12-19 years old) engagement through arts, design, and communications projects. This role emphasizes creative expression (visual arts, design, music, theater, media, and digital storytelling) to amplify youth voices, foster community connection, and highlight the centre's strategic goals.

Job Responsibilities

- Develop and implement arts-based and communications projects that engage youth participants (visual arts, digital media, photography, music, theater, creative writing).
- Support the design, facilitation, and installation of visual projects, public artworks, and signage promoting the strategic priorities in the centre's strategic plan (Anti-Racism, 2SLGBTQIA+ Inclusion, Reconciliation with Indigenous Peoples) and prioritizing the involvement of residents especially youth
- Facilitate youth-led creative workshops and support participants in developing their own projects.
- Design and produce program materials (flyers, posters, newsletters, and digital content).
- Contribute to social media content highlighting youth achievements, events, and community initiatives.
- Support documentation of program activities through photos, videos, and storytelling.
- Encourage local youth leadership and provide mentorship opportunities in arts and communications
- Assist with program planning, evaluation, and reporting as part of the Youth Program team.
- Participate in staff training, meetings, and community events as required.
- Support cross-departmental collaboration, contribute with enthusiasm to WWCC initiatives, and embody the values of Warden Woods as part of our unique communities.
- Other duties as assigned.

Qualifications:

- Minimum one year of experience working directly with youth in a community setting.
- Strong skills in different arts disciplines (visuals arts, music, theatre, graphics, photography, digital media, dance, etc.).
- Demonstrated ability to facilitate arts-based programming with young people.
- Strong ability to create communications content (design, writing, photography, and social media)
- Ability to work independently and collaboratively within a team environment.
- Knowledge of community life in Southwest Scarborough is an asset.
- Education or training in Arts, Communications, Media, or Community Work is an asset.
- Standard First Aid & CPR C Certificate and Food Handler's Certification are an asset.
- A clear Criminal Reference Check is a condition of employment.

Compensation and Hours of Work:

- Employment type: Contract, Part-time
- Contract ending June 30, 2026
- Hours: Up to 30 hours per week; Tuesday to Friday, 5-hour shifts between 2 PM and 8 PM and Saturdays 11 AM – 3 PM (subject to change as per program requirements)
- Hourly Rate: \$22.58
- Work Location: in-person at 74 Firvalley Court, Scarborough

Application Instructions:

WWCC is an equal opportunity employer committed to gender equality and social inclusion in our workplace. All qualified applications will receive consideration without regard to sex, gender identity, gender expression, sexual orientation, race, ethnic origin, colour, religion, nationality, disability, age, or any other characteristic protected by applicable law. We encourage applications from Black and racialized people, Indigenous peoples, 2SLGBTQIA+ community members, people with disabilities, and members of other equity-deserving groups. Please notify us as soon as possible of any adaptive measures you might require at any stage of the recruitment process.

Warden Woods Community Centre is a unionized workplace, and employees are represented by CUPE Local 5218; this is a bargaining unit position.

A criminal background check is required prior to commencing.

To apply, please send your resume and cover letter via email to careers@wardenwoods.com with "Youth Program Arts Worker" in the subject line, no later than **September 3, 2025**