
Position Title: Registered Early Childhood Educator – Fulltime Position

Department: Child Care and Family Resource Services

Location: 1 Firvalley Court., Scarborough, ON

Warden Woods Community Center

Warden Woods has been working collaboratively to meet the needs and interests of local community for over 50 years in Southwest Scarborough. We are a multi-service, charitable organization delivering programs and services across 6+ local sites with a workforce of 80 employees and 120 volunteers, in partnership with over 50 other groups. We currently operate a 49-bed 24/7 respite program, daycare, early years drop-in, children's camps and afterschool programs, youth drop-in's, drop-in and food security programs, meals on wheels and transportation support, 24/7 assisted living, home help, seniors' recreation and congregate dining, intergenerational community events, tax clinics, adult recreation and health + wellness programs, advocacy and civic engagement projects, and other opportunities year-round for the benefit of local people and the Southwest Scarborough community as a whole.

Position Summary

Reporting to the Manager of Child and Youth Services, the Registered Early Childhood Educator is responsible for ensuring the appropriate provision of services to enhance the quality of life and personal wellness for children and their families in an Early Childhood setting.

Job Responsibilities

- Develop and implement child-care programs that support and promote the physical, cognitive, emotional and social development of children to enrich children's experiences and foster growth.
- Facilitate a variety of activities to engage children's interests and promote learning across different domains
- Utilize assessment tools like Early Learning for Every Child Today (ELECT) and How Does Learning Happen And AQL to evaluate program effectiveness and make necessary adjustments.
- Promote positive interactions and behaviour guidance and direction with the ongoing supervision throughout the day to group and individual.
- Maintain accurate and complete records for children, such as updating emergency contact sheets, allergy lists and keeping the manager updated on changes

Qualifications:

- Early Childhood Education Diploma (RECE) or provincially recognized equivalency
- Registration in good standing with the College of Early Childhood Educators required
- Knowledge of the Child Care and Early Years Act (CCEYA), How Does Learning Happen, and ELEC document considered an asset
- Commitment to maintaining professional standards and ongoing professional development, including attending workshops, conferences, and training
- Strong understanding of confidentiality protocols and ethical standards in childcare settings
- Must be legally entitled to work in Canada

Compensation and Hours of Work:

- \$24.86 per hour
- Shift Hours: Full-time working hour (7 working hours) rotating shifts.

Application

WWCC is an equal opportunity employer committed to gender equality and social inclusion in our workplace. All qualified applications will receive consideration without regard to sex, gender identity, gender expression, sexual orientation, race, ethnic origin, colour, religion, nationality, disability, age, or any other characteristic protected by applicable law. We encourage applications from Black, Indigenous and racialized community members, 2SLGBTQIA+ community members, people with disabilities, and members of other equity-deserving groups. Please notify us as soon as possible of any adaptive measures you might require at any stage of the recruitment process.

A criminal background check is required prior to commencing.

Warden Woods Community Centre is a unionized workplace, and employees are represented by CUPE Local 5218; this is a bargaining unit position.

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In your cover letter, please ensure that you explain why you would like to work at Warden Woods Community Centre and why you are qualified for the position as tied to the responsibilities listed above. Please send resume and cover letter via e-mail only to: careers@wardenwoods.com with the subject heading: **Early Childhood Educator** in the subject line, **no later than March 19, 2025**.

While we thank all who apply, only those selected for interviews will be contacted.