

Position Title: Crisis Intervention Coordinator, Full-Time

Department: Community Development & Food Security Programs

Location: 40 Teesdale Place, Scarborough, ON

Warden Woods Community Centre

Warden Woods has been working collaboratively to meet the needs and interests of local community for over 50 years in Southwest Scarborough. For more please visit wardenwoods.com.

Position Summary

Reporting to the Manager of Community Development & Food Security, the Crisis Intervention Coordinator is responsible for ensuring the provision of appropriate services to enhance the quality of life and personal wellness of clients and persons with disabilities, adults, with a focus on older adults. This position includes responsibility for the provision of case management services, project evaluation and outreach.

Job Responsibilities

- Provide outreach and support to isolated older adults, and other members of the Warden Woods community.
- Promote awareness of, and support advocacy efforts related to, issues affecting community members living in poverty and/or experiencing crisis
- Provide intake, assessment, planning, service co-ordination, supportive counseling, education, and advocacy.
- Develop intervention plans with clients and other service providers.
- Provide linkages and appropriate referrals.
- Complete documentation reports and monthly statistics and maintain accurate client records.
- Assist with short and long-term planning.
- Promote Seniors issues and advocate on behalf of older adults.
- Regular networking with community partners
- Networking regarding resource and program development
- Participate in meetings, events, and agency-wide fundraising and community outreach initiatives.

Qualifications:

- Post secondary Education or specialized training in social work, community services
- Minimum 3 years' experience in non-profit sector, preferably crisis intervention
- Competent communication skills – oral and written English
- Knowledge and experience working with Microsoft office applications
- Valid driver's license
- Ability to work in diverse environments within an inclusive, client-centered framework.
- Knowledge of Southwest Scarborough and Warden Woods communities are a definite asset
- Availability to work evenings and weekends as required by program or community needs

Compensation and Hours of Work:

- \$44,000 per annum
- Shift Hours: 9:00 am - 4:30 pm
- Monday-Friday 35 hrs/week

How to Apply

All qualified applicants are encouraged to apply! We particularly encourage applications from Black, Indigenous and racialized people, 2SLGBTQIA+ community members, people with disabilities, and members of other equity-deserving groups.

Warden Woods Community Centre is a unionized workplace and employees are represented by CUPE Local 5218; this is a bargaining unit position.

The successful candidate is required to complete a criminal background check prior to commencing.

Please submit a resume and cover letter by September 2, 2024 via e-mail only to:

careers@wardenwoods.com

Use the subject heading: **Crisis Intervention Coordinator**

While we thank all who apply, only those selected for interviews will be contacted. Recruitment will close when the required position is filled.