



Position Title: Personal Support Worker (Weekend/ Casual)

Department: Seniors and Assisted Living

Location: Scarborough, ON

Warden Woods Community Centre

Warden Woods is nonprofit charitable organization that has been in operation for over 50 years, with a mission to build caring, compassionate, just, and interdependent communities in southwest Scarborough.

Warden Woods offers early years and daycare programs, youth drop-in, meal programs and shelter services, seniors supports and more to meet the needs and interests of our diverse community.

Position Summary

Reporting to the Manager, Seniors and Assisted Living, the Personal Support Worker is responsible for providing personal care assistance to clients in their homes enabling them to maintain their dignity and independence.

Job Responsibilities

- Assist clients with personal care needs: bathing, dressing, and toileting
- Light housekeeping and light meal preparation
- Medication reminders and security checks
- Monitoring and Respond to LivingWell Companion calls
- Identify and report on problem areas in the home environment
- Inform the Manager of any health emergency situations with the client
- Inform the Manager of situations that may affect the client's psychological and physical well being
- Maintain time and assignment sheets for billing purposes
- Attend meetings and participates in agency-wide initiatives

Qualifications:

- Personal Support Worker Certificate
- Experience working with seniors and people with disabilities
- Ability to work in a self-directed manner
- Competent communication skills – oral and written English
- Knowledge of and experience with Microsoft 365 including Teams
- Ability to work in diverse environments within an inclusive and client-centered framework

- Second language is an asset
- Must be legally entitled to work in Canada

Compensation and Hours of Work:

- \$15.81 per hour
- Weekend – Rotating shift –
 - Morning 7:00 am -3:00pm
 - Afternoon 3:00pm- 11:00pm
 - Over night 11:00pm -7:00pm

Application

WWCC is an equal opportunity employer committed to gender equality and social inclusion in our workplace. All qualified applications will receive consideration without regard to sex, gender identity, gender expression, sexual orientation, race, ethnic origin, colour, religion, nationality, disability, age, or any other characteristic protected by applicable law. We encourage all qualified persons to apply, particularly Indigenous peoples, persons with disabilities, ethnic minorities, visible minorities, and others who share our values and contribute to fostering an inclusive and diverse workplace. Please notify us as soon as possible of any adaptive measures you might require at any stage of the recruitment process.

Warden Woods Community Centre is a unionized workplace and employees are represented by CUPE Local 5218. This is a bargaining unit position.

A vulnerable sector check is required by the successful candidates prior to commencing.

Please send resume and cover letter via e-mail only to: careers@wardenwoods.com with the subject heading: **Personal Support Worker** in the subject line, **no later than January 23rd, 2023**.

While we thank all who apply, only those selected for interviews will be contacted.