



JOB DESCRIPTION Summer Camp Counselor (6 positions)
Bargaining Unit Position • CUPE LOCAL 5218

LOCATION Scarborough, ON

WARDEN WOODS COMMUNITY CENTRE

Warden Woods Community Centre (WWCC) is a multi-service agency governed by a local Board of Directors and funded by all three levels of government, the United Way, and other generous partners. The Centre provides over 50 programs and services to over 6000 clients annually out of our main Centre and several satellite locations.

POSITION SUMMARY

Reporting to the Childhood Services Coordinator, the Summer Camp Counselor is responsible for the overall delivery and planning of the summer camp daily activities. As well as, facilitating and implementing daily programming plan activities & supervision of children ages 6 – 12 in daily operations and on out-trips.

To be eligible, students must:

- Be between 18 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the immigration and Refugee Protection Act 3
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations
- Provide proof that they have received two doses of government approved COVID vaccines and adhere to masking and social distancing guidelines

RESPONSIBILITIES

- Planning and implementing multicultural programs and activities for in-person and/or online camps
- Encourage each camper to develop his or her full potential
- Work both independently as well as a team
- Supervise children on site, off site, meals time and during daily activities
- Complete weekly program plans & newsletters
- Attending weekly meetings and staff trainings
- Maintain attendance records
- Ensure a healthy and safe environment
- Other duties as assigned

QUALIFICATIONS

- Minimum 1-2 years experience as a camp counsellor or previous work experience with children aged 6 – 12 years old
- Currently enrolled or completed Early Childhood Education, Recreation and Leisure Services, Child and Youth Work would be considered an asset
- Well developed interpersonal skills
- Excellent programming skills and ability to efficiently carry out program plans
- Ability to establish rapport with children, parents, volunteers, and co-workers
- Excellent communication skills- oral and written
- Knowledge of Microsoft Office applications, Outlook, Google Meets and Zoom.
- Current First-Aid and CPR
- Committed to healthy childhood development
- Ability to work in a diverse environment within an anti-oppression, client-centered framework

COMPENSATION AND HOURS OF EMPLOYMENT

\$15.00/hour @ 35 hrs/week

Start date: May 16 / End date: August 30, 2022 (15 weeks)

APPLICATIONS

WWCC is an equal opportunity employer committed to gender equality and social inclusion in our workplace. All qualified applications will receive consideration without regard to sex, gender identity, gender expression, sexual orientation, race, ethnic origin, colour, religion, nationality, disability, age, or any other characteristic protected by applicable law. We encourage all qualified persons to apply, particularly Indigenous peoples, persons with disabilities, ethnic minorities, visible minorities, and others who share our values and contribute to fostering an inclusive and diverse workplace. Please notify us as soon as possible of any adaptive measures you might require at any stage of the recruitment process.

This is a bargaining unit position-CUPE 5218

The successful candidate must be fully vaccinated against COVID-19. A police reference check is required prior to commencing employment.

In your cover letter, please ensure that you explain why you would like to work at Warden Woods Community Centre and why you are qualified for the position as tied to the responsibilities listed above. Please submit your cover letter and resume as one file noting "Summer Camp Counselor" in the subject line to summerjobs@wardenwoods.com

While we thank all who apply, only those selected for interviews will be contacted