

## Volunteer Membership Application

### Thank you for your interest in volunteering for Warden Woods Micro loan Programme

Volunteers are central to meeting WWCC's goal of creating economic sustainability through entrepreneurship. All applications are reviewed with consideration of current volunteer opportunities.

#### Instructions:

- Please save the document using your name as the file name,
- Attach your c.v. or some information about your volunteer and/or work experience,
- Send it back by email to: [rosammag@wardenwoods.com](mailto:rosammag@wardenwoods.com)

#### Contact Information:

Your Name	
Address (# Street, Apt #)	
Address (City, Postal Code)	
Phone (daytime)	
Phone (evening)	
Email	
How did you hear of us?	
Is there a particular community or interest group that you would like to be involved with?	
Languages spoken other than English	

#### Support Our partner ACCESS Community Capital Fund:

ACCESS Community Capital Fund exists because of the support of private citizens and organizations that have invested financial resources with us. In addition to volunteering your time, please consider making a financial contribution to ACCESS.

Visit [www.accessccf.com](http://www.accessccf.com) or email [info@accessccf.com](mailto:info@accessccf.com) for specific information on how you can contribute.

**When reviewing the opportunities on the following pages, please be aware that our partner ACCESS is a volunteer-based organization and all volunteers are expected to contribute resources towards the running of the organization through the donation of time, services, goods, and as investors and/or donors.**

**As well, all members are expected to attend the Annual General Meeting.**

<i>Our main areas of activity are outlined below, Please indicate the area in which you would like to volunteer and particular strengths or skills you bring.</i>	
<p><b>Loan Review Committee (LRC):</b> The role of the LRC is to receive, review, evaluate potential loan applicants and build relationships with approved clients.</p> <p><i>Skills Applicable:</i></p> <ul style="list-style-type: none"><li>➤ Entrepreneurial experience or knowledge of start-up, private businesses</li><li>➤ Professional experience in financial analysis, law, marketing etc.</li><li>➤ Strong community involvement or knowledge of the local market dynamics and businesses</li><li>➤ Experience working with low-income communities</li><li>➤ Experience writing or evaluating business plans</li><li>➤ Excellent written and oral communication skills</li><li>➤ Second language an asset</li></ul> <p><i>Expected Commitment:</i> The Loan Review Committee meets monthly. Members are expected to contribute an additional 5-10 hours per month and to conduct loan interviews at least once every other month.</p>	<p><input type="checkbox"/> I am interested in volunteering on this committee</p> <p>The skills &amp; experiences that I can bring include:</p>

<p><b>Small Business Mentor:</b> ACCESS mentors assist our clients in the application stage as well as during the repayment phase to achieve specific business objectives. They offer a wide range of expertise and work one on one with our clients on a request basis.</p> <p><i>Skills Applicable:</i></p> <ul style="list-style-type: none"> <li>➤ Demonstrated strength or professional expertise in a particular discipline (personal finance, accounting, marketing, IT or general entrepreneurial experience)</li> <li>➤ Strong interpersonal and communication skills</li> <li>➤ Knowledge of local community resources for entrepreneurs</li> <li>➤ Experience working with disadvantaged communities</li> </ul> <p><i>Expected Commitment:</i> Members are expected to contribute an additional 5-10 hours a month responding to mentorship requests, follow-up and documentation.</p>	<p><input type="checkbox"/> I am interested in volunteering on this committee</p> <p>The skills &amp; experiences that I can bring include:</p>
<p><b>Outreach Committee:</b> Members of the outreach committee assist in expanding and maintaining the WWCC network with community organizations that could be sources of potential clients. They are the ambassadors of our loan program.</p> <p><i>Skills Applicable:</i></p> <ul style="list-style-type: none"> <li>➤ Strong interpersonal/networking skills</li> <li>➤ Public speaking or presentation skills</li> <li>➤ Fundraising or research experience</li> </ul> <p><i>Expected Commitment:</i> The Outreach Committee meets once a quarter. Members are expected to contribute an additional 2-5 hours a month attending outreach events, giving presentations and visiting community organizations.</p>	<p><input type="checkbox"/> I am interested in volunteering on this committee</p> <p>The skills &amp; experiences that I can bring include:</p>

<p><b>The Board of Directors:</b></p> <p>The Board is the overall governing body of ACCESS and its sub-committees. The Board is responsible for the execution of the strategic initiatives of ACCESS including fundraising, program development and business planning.</p> <p><i>Skills Applicable:</i></p> <ul style="list-style-type: none"> <li>➤ Senior management experience or strong history of working with community organizations or non-profits</li> <li>➤ Governance, business development or fundraising experience</li> <li>➤ Strong entrepreneurial background or network</li> </ul> <p><i>Expected Commitment:</i></p> <p>The Board meets on a monthly basis. In addition to this, members contribute 5-10 hours a month on ACCESS related tasks, communications, document review, events etc.</p>	<p><input type="checkbox"/> I am interested in volunteering on this committee</p> <p>The skills &amp; experiences that I can bring include:</p>
<p><b>Other Opportunities:</b></p> <p>At ACCESS, we always have lots on the go and need help in a number of different areas that may not necessarily require a committee. This includes marketing, research, evaluations, web development, graphic design, event planning, fundraising etc.</p> <p>If you feel you have a particular skill you would like to share, please let us know! We will keep this information on file so we know exactly who to contact when that need arises – or you might have just what we are missing at this very moment.</p>	<p><input type="checkbox"/> I am interested in helping with something else</p> <p>The skills &amp; experiences that I can bring include:</p>

**Thank you again for your interest in WWCC!**  
**Please submit this form along with other information about yourself to**  
[rosammag@wardenwoods.com](mailto:rosammag@wardenwoods.com)